

<b>Center Name:</b> Region IX Head Start - Capitan			<b>Address:</b> 555 Highway 48 Capitan, NM 88316			<b>Phone:</b> (575)354-2243		
<b>License Number:</b> 69560	<b>Issue Date:</b> 11/29/2016	<b>Expiration Date:</b> 11/28/2017	<b>Type:</b> 5 Star Child Care Center			<b>Status:</b> Licensed		
<b>Capacity</b> Over Age 2: 29    Under Age 2: 0    Night Care: 0    Playground: 42						<b>Census</b> Over 2: 0    Under 2: 0		
<b>Days and Hours of Operation</b>								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	07:45 AM	07:45 AM	07:45 AM	07:45 AM		Closed	Closed	
Closing Times:	12:45 PM	12:45 PM	12:45 PM	12:45 PM				
<b># of Classrooms:</b> 1		<b>Purpose:</b> Other		<b>Date:</b> 05/11/2017		<b>Time:</b> 09:37 AM		
<b>Comments</b> Facility submitted the educator's current background Check Eligibility Letter as referenced in Semi Annual Survey daed 3/23/2017. In compliance with current state regulations.								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

### Licensure

8.16.2.11 A TYPES OF LICENSES	N/A
8.16.2.11 B RENEWAL OF LICENSE	N/A
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	N/A
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	N/A
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	N/A
8.16.2.18 D COMPLAINTS	N/A
8.16.2.21 A LICENSING REQUIREMENTS	N/A
8.16.2.21 B CAPACITY OF CENTERS	N/A
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	N/A

### Administrative Requirements

8.16.2.22 A ADMINISTRATION RECORDS	N/A
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	N/A
8.16.2.22 C POLICY AND PROCEDURES	N/A
8.16.2.22 D FAMILY HANDBOOK	N/A
8.16.2.22 E CHILDREN'S RECORDS	N/A
8.16.2.22 F PERSONNEL RECORDS	Compliance
8.16.2.22 G PERSONNEL HANDBOOK	N/A

### Personnel & Staffing

8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	N/A
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	N/A

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<b>Personnel &amp; Staffing</b>		
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	N/A	
<b>Services &amp; Care of Children</b>		
8.16.2.24 A GUIDANCE	N/A	
8.16.2.24 B NAPS OR REST PERIOD	N/A	
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	N/A	
8.16.2.24 D DIAPERING AND TOILETING	N/A	
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	N/A	
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE	N/A	
8.16.2.24 G PHYSICAL ENVIRONMENT	N/A	
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	N/A	
8.16.2.24 I EQUIPMENT AND PROGRAM	N/A	
8.16.2.24 J OUTDOOR PLAY AREAS	N/A	
8.16.2.24 K SWIMMING, WADING AND WATER	N/A	
8.16.2.24 L FIELD TRIPS	N/A	
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS	N/A	
8.16.2.25 C MENUS	N/A	
8.16.2.25 D KITCHENS	N/A	
8.16.2.25 E MEAL TIMES	N/A	
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 A HYGIENE	N/A	
8.16.2.26 B FIRST AID REQUIREMENTS	N/A	
8.16.2.26 C MEDICATION	N/A	
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	N/A	
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS	N/A	
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.29 A HOUSEKEEPING	N/A	
8.16.2.29 B PEST CONTROL	N/A	
8.16.2.29 C MECHANICAL SYSTEMS	N/A	
8.16.2.29 D WATER AND WASTE	N/A	
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	N/A	
8.16.2.29 F EXITS AND WINDOWS	N/A	
8.16.2.29 G TOILET AND BATHING FACILITIES	N/A	
8.16.2.29 H SAFETY COMPLIANCE	N/A	

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Region IX Head Start - Capitan

**License Number:**

69560

**Date:**

05/11/2017

**Buildings, Grounds & Safety**

**8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES**

N/A


**8.16.2.29 J PETS**

N/A

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



05/11/2017



05/11/2017

Surveyor: Sandra Connolly

Date

Facility Rep: Joanie Bingerman

Date